



**Beverly Mills**  
*Director*



**BRIAN M. HUGHES**  
*County Executive*

**Elizabeth Maher Muoio**  
*Director*  
Economic Development  
& Sustainability



**Virgen Velez**  
*Director*

## **WIB Board Quarterly Meeting Minutes ♦ October 16, 2012 ♦**

**Attendance:** Mary Gay Abbott-Young, (Rescue Mission of Trenton), Jerell Blakeley (ETS), Mary E. Burks (Trenton Public Schools), J. Scott Clemmensen (Capital Health System), Barry Cole (Mercer Street Friends), Bruce Colligan (RWJ Hospital), Mel Crawford (DVRC), Fred Dumont (Local #89), Edward Houlihan (Shiseido/Davlyn Industries), Michele Recla-Liebttag (CWA Local 1036), Monica McKee (Bristol-Myers Squibb), Dennis Micai (TASK), Beverly Mills (WIB), Mojgan Mohtashami (Advanced Infrastructure Design, Inc.), Elizabeth Muoio (Office of Economic Development & Sustainability), James Purcell (WIB Chair), Kimberly Schneider (Mercer County Technical Schools), Keith Secrest (Kinetics Industries, Inc.), Nancy Thomson (Childcare Connection), Virgen Velez (One-Stop Career Center), Samuel Vin (LWD), Monica Weaver (MCCC), Joyce Yon (One-Stop Career Center)

**Guests:** Michele Horst (SETC), Sheryl Hutchinson (SETC), Rose Shaw (Ewing Shoprite), Vincent Miraglic (Ewing Shoprite), David Nash (Mercer County Technical Schools), John Harmon (AACCNJ), Ernest Price (The First Pitch, LLC), Herb Klein (UNGMC), Eric Williams (UNGMC), Jodi Inverso (UNGMC), Dave Glover (Accenture/ETS)

**Welcome and meeting opened by Jim Purcell**

**Approval of April 24, 2012 minutes** Moved: Scott Clemmensen Seconded: Nancy Thomson

**Committee Report Highlights: Refer to draft minutes in packets for most current committee updates.**

Virgen Velez and Joyce Yon reported out about the U.S. Job Fair in August, 2012. This was the largest Veterans Job Fair in the United States with 188 employers and over 700 job seekers in attendance. As discussed at the WIB Oversight Committee, the One Stop will reach out to employers and job seekers alike for information (i.e., offers of employment, satisfaction with job fair, willingness to attend again, etc).

Virgen also reported job readiness workshops will begin at the One Stop for youth age 17 or above for seasonal jobs. Also, the Youth Department either exceeded or met all performance measures; this hasn't happened for many years.

## **WIB Bylaws:**

Keith Secrest presented a draft of the WIB Bylaws and opened up for discussion and/or questions. No comments or questions were presented; Keith asked for a motion to approve the Bylaws as written.  
*Moved:* Kim Schneider; *Seconded:* Monica Weaver

Mary Gay Abbott-Young thanked everyone for their time and effort who worked on the Bylaws.

## **One Stop Budget for PY 2012:**

Jim Purcell referred to two documents contained in the packet and asked Virgen Velez to elaborate. Virgen explained the documents were to be used for comparison purposes between **PY 11** and **PY 12**. Funding allocations for **PY 12**, (7/1/12 – 6/30/13), contained a table which listed funding sources and categories to show a comparison of the difference in funds received in **PY 12** from **PY 11**. Areas drastically reduced were the Workforce Learning Link (-87,000), Work First (-355,380), GA/SNAP (-393,900) and Work First Case Management (-75,791).

After review, Jim asked for a motion to approve the One Stop **PY 2012** budget:  
*Moved:* Nancy Thomson; *Seconded:* Jerell Blakely

## **New Jersey Unified Workforce Investment Plan (2012-2017):**

Michele Horst, Executive Director of the SETC, presented the **NJ Unified Workforce Investment Plan** which will be the five year State plan once approved by the Governor. The Department of Labor and Workforce Development, the SETC and eight governmental agencies were involved in a 3 ½ month process to develop the plan. Points in the plan include: New Jersey key industries (representing 2/3 of all wages paid and 50% of jobs), strategic actions based on industry needs, a jobseeker delivery model, a strategic action plan for equipping the workforce, a performance accountability model, a measure to increase system accountability and return on investment.

Michele mentioned that Jersey Job Clubs represents a way the State has re-tooled job seeker services. We must recognize different needs in skill building such as on-the-job-training, customized training opportunities, vocational training as well as apprenticeships. Further, a new metrics system will take the place of common measures currently used. The State recognized the need to take a deeper look at what success actually looks like particularly since the population seeking services is so different than it was five years ago. Other points discussed were future work on service flow issues; are we hitting market penetration in all sectors? Customer satisfaction surveys for employers and job seekers will also be implemented. The entire plan can be viewed by going to the SETC website at: [www.njsetc.org](http://www.njsetc.org).

## **Disability Issues Awards:**

Commemorating October as Disability Issues Awareness Month, the Disabilities Issues Committee recognized four employers/employees for their practice of hiring or working with the disabled community. Kim Schneider awarded **Rose Marie Shaw** (Ewing Shoprite), **Herb Klein** (United Way of Mercer County for their Project Adult Program), **Dave Glover** (ETS Enclave Program) with plaques and Resolutions from the County Executive. **Foley's Shop N' Bag** was also awarded but a representative was not able to attend. A committee member will present the Foley family with this award at a later date.

**NEXT MEETING: January 22, 2013**